

# OHHS English Department Course Syllabus



**Course Name:** Advanced Writing and Research

**Course Code:** ENO304

## **Course Description:**

This course is for college-bound students who will learn to write a fully documented research paper using APA format. Instruction will focus on four elements: up-to-date technological information resources; traditional library information resources; an effective research process; using reliable sources; and the skills commensurate with writing a tightly controlled, unified research paper.

## **Prerequisites**

None

## **Course Resources**

*Research Papers* 12<sup>th</sup> Edition, William Coyle  
*APA: the Easy Way!*, Houghton and Houghton  
OHHS Library (et al)  
Online Databases  
Internet Resources

## **Course Fees**

None

## **Course Outline/Instructional Units**

- Review of paragraph structure, organization and development
- Instruction in writing tightly controlled essays
- Use of higher level thinking
- skills to produce a critical paper
- Instruction in research processes
- Write a complete formal outline
- Formulate and prove a thesis in fully documented papers after

- consulting credible sources.
- Write an annotated bibliography
- Use database software to track information

## Major Assessments

### **Plagiarism paper**-15% of grade

4-5 pages total

2-3 pages of content

4 sources minimum

Annotated bibliography for sources used-5% of grade

### **Historical Research paper**-15% of grade

9-10 pages total

5- 6 pages of content

Minimum of 6 credible sources

Annotated bibliography for sources used-5% of grade

### **Scientific Research paper**-15% of grade

9-10 pages total

5- 6 pages of content

Minimum of 6 credible sources

Annotated bibliography for sources used-5% of grade

### **Open Topic Research Paper**-20% of grade

13-14 pages total

8-10 pages of content

Minimum of 10 credible sources

Annotated bibliography for sources used-5% of grade

## Extra Help

Teachers will provide information regarding tutoring in classroom procedures. Students are encouraged to take advantage of tutoring opportunities and assistance will be offered in class. Please speak with the teacher to arrange additional support.

## RE-DO POLICY:

OHHS is an effort based school where we believe all students can learn. We also know that students learn at different rates. Thus, we are implementing a re-do policy that recognizes the needs of individual learners.

- 100% Re-do
  - o Assessments (with exception of the Final semester exam)
  - o Key Assignments: Evidence that demonstrates mastery of a standard
- Teachers may:

- o require completion of supporting assignments prior to re-do opportunities for students to show they can meet the standard.
- o require students to complete re-do of work outside of class time.
- o limit the number of re-do opportunities for each assignment.
- o assign zero grades when students choose not to do key assignments and/or assessments to standard.
- All opportunities for re-do work will come with a deadline as assigned by the teacher.

### Weighted Categories

Set department categories and weighting

Category	Percentage of Overall Grade
Assessments (Essays)	60%
Daily work	40%

### Grading Scale:

Regular Scale	
Letter Grade	Percentage
A	93% and Above
A -	90%-92.99%
B+	87%-89.99%
B	83%-86.99%
B-	80-82.99%
C+	77%-79.99%
C	73-76.99%
C-	70-72.99%
D+	67%-69.99%
D	60%-66.99%
F	59.99% and Below

**OHHS PLAGIARISM POLICY:**

Any student, who knowingly turns in any work that has been done by someone other than himself or herself, and fraudulently represents it as his/her own, shall be considered to have cheated. Cheating also includes: aiding someone else in cheating, the use or preparation of written, pictorial, electronic or other materials not authorized by the instructor during a test or assignment, the use of testing materials obtained previous to the test date, or plagiarism of any kind. Students found cheating will also be subject to an office referral, which could result in a suspension. As an effort based school, students who have plagiarized/cheated must still demonstrate their learning. Thus, students will be given the opportunity to complete the work. This will fall under the "Late Work Policy" of the teacher where total possible points may be reduced.