

Board Bulletin

**School Board Meeting
Oak Harbor School District, No. 201
Board Room; 350 S. Oak Harbor St.
August 30, 2010; 6:30 p.m.**

5:30 P.M. BOARD TRAINING ON WEB-BASED BOARDDOCS CONVERSION.

1. Opening:

1.01 Call to Order

1.02 Pledge of Allegiance

Peter Hunt, Board President, will conduct this activity.

1.03 Roll Call of Members

Peter Hunt will note the presence or absence of any members. If any member is absent, it should be entered into the minutes whether the absence is excused or unexcused.

2. Consent Agenda

As per Board Policy 1440, routine business matters are conducted through a consent agenda. A single motion grants approval to those items designated. In the event a board member or the Superintendent request the removal of an item from the consent agenda, the item shall be removed from the list and acted upon as a separate item of business. In the event that a citizen attending a board meeting wishes to have an item removed from the consent agenda, the board president has the option to consider it as a separate item of business.

If a board member wishes to comment on a consent item, or ask a question before the vote, this may be done without removing the item from the consent agenda. If a board member wishes extended discussion of a consent item, or wants to vote against a particular item, it should be removed from the consent agenda.

3. Communication; Special Recognition

4. Recognition and Agenda Placement of Visitors

5. Superintendent's Report

5.01 Ready for Start of School

I will summarize progress on major summer projects needed to start school.

Staff are invited to a welcome back on Sept. 7 at the OHHS auditorium in the SUB. OHEA will provide morning refreshments. I am inviting Pete Hunt, board president, Mike Watson, OHEA president, and PSE president Linda Preder or Ron Kelley, to welcome staff with comments of about 2 minutes each.

We hope board members will attend the welcome back with staff. The A-wing will be open for staff who wish to visit the last phase of the full high school building modernization.

6. Business Items – Student Achievement – “Assure continuous improvement in student achievement in reading, writing, math, and science leading to on-time graduation.”

6.01 Teaching and Learning Annual Report

Board policy calls for a summary of new adoptions and course approvals that will be implemented in the coming year, along with expectations for curriculum work needing approval later in the year. Kurt Schonberg will provide the report and answer questions.

7. **Business Items – Facilities – “Maintain and build high quality facilities to support student learning and protect the public investment.”**

7.01 Capital Projects Monthly Report

Mitch Romero will give his final report on the OHHS modernization project. (Mitch has accepted a job with the State Department and leaves for Washington, D.C. this week.) David Hinkson from Heery will also be here. David will coordinate and oversee punch lists and close-out of the project. David will have an office in the high school since construction trailers are due to be removed shortly.

As of today (August 17), the A Wing is on schedule. Many rooms have already been cleaned and waxed. Carpet is down. Furniture is arriving. We will be very busy with moving boxes and furniture to be ready for teachers and the start of school.

7.02 General Contractor Selection for Maintenance and Fields Project

8. **Business Items – Communication – “Establish and sustain trust through an effective two-way communication system supported by a staffed communications department.”**

8.01 2010-2011 Superintendent Goals

The board reviewed a draft of these goals on August 9. I shared them with district administrators on August 12. I have edited some of the wording, but have made no substantive changes.

Recommendation:

The superintendent recommends that the Board of Directors
Approve 2010-2011 Superintendent Goals.

8.02 Second Reading of Revised Policy 4314, *Students and Telecommunication Devices*

This policy is presented for a second reading, but not adoption. We have made some recommended changes since the first reading and added a new procedure to help clarify the implementation of the policy. Some of the language changes in the policy were recommended by WSSDA. However, WSSDA has yet to get feedback from the Attorney General on the policy, so additional changes are possible for the final reading. The new procedure was developed starting with a WSSDA model procedure (designed to go with the policy). It was then revised to align with our other procedures and further refined using input from our building administrators based on current practice.

Recommendation:

The superintendent recommends that the Board of Directors
Approve Second Reading of Revised Policy 4314 *Students and Telecommunication Devices*.

8.03 Second Reading and Adoption of New Policy 5680, *Online Learning*

No additional changes have been made to this policy since the first reading. We are required by law to have an Online Learning policy in place by August 30, 2010.

Recommendation:

The superintendent recommends that the Board of Directors
Approve Second Reading and Adoption of New Policy 5680 *Online Learning*.

8.04 First Reading and Adoption of Revised Policy 4350 *Student Discipline*

This policy is revised. Recommended language from WSSDA regarding special education discipline (requirement to notify special education staff) has been added along with clearer definitions of suspension, expulsion, and discipline; and requirement to notify Juvenile Court of expulsions. No other substantive changes to our prior practice or procedures are included.

Recommendation:

The superintendent recommends that the Board of Directors

Approve for First Reading and Adoption Revised Policy 4350 *Student Discipline*.

8.05 First Reading and Adoption of Revised Policy 5105 *Accountability Goals*

This policy is revised. References to WASL and NCLB have been eliminated. The language of the policy has been rephrased into more general terms in order to better adapt to changes in state and federal requirements.

Recommendation:

The superintendent recommends that the Board of Directors

Approve for First Reading and Adoption Revised Policy 5105 *Accountability Goals*.

8.06 First Reading and Adoption of Revised Policy 5010 *Team-Based Leadership and School Improvement Plans*

As you know, during the past few years we have worked to streamline and better align our school improvement plans with district goals and initiatives. In addition, our schools have adapted their building leadership teams to respond to changing needs and requirements. This policy eliminates some outdated language and terminology and has been significantly streamlined. Updates include a requirement to have a building-based leadership team; to develop, implement, update, and monitor a SIP; and to submit the SIP (or update) for annual board approval. I have also included the companion procedure for your reference. It has been revised to align with the proposed policy changes.

Recommendation:

The superintendent recommends that the Board of Directors

Approve for First Reading and Adoption Revised Policy 5010 *Team-Based Leadership and School Improvement Plans*.

8.07 First Reading and Adoption of Revised Policy 5122 *Curriculum Guides*

The purpose of curriculum guides has changed significantly over the past 18 years. Today, our guides are commonly referred to as “pacing guides” or “scope and sequence guides” and generally cover core content areas. Consequently, the policy needs updates to clarify the definition of curriculum guides, replace old terms with current terms such as PE’s, GLE’s, and EALR’s; and align the curriculum guide review schedule with the curriculum review schedule. In addition, some self-imposed reporting requirements have been eliminated. Please note that I am also recommended the deletion of the companion procedure. It is not used and is too restrictive in its definition of curriculum guides.

Recommendation:

The superintendent recommends that the Board of Directors

Approve for First Reading and Adoption Revised Policy 5122 *Curriculum Guides*.

8.08 First Reading and Adoption of Revised Policy 5125 *Lesson Plans*

This policy has been updated to match the WSSDA model policy. It is significantly shorter and provides greater flexibility for the building principal to determine the format for lessons plans and to review them as needed.

Recommendation:

The superintendent recommends that the Board of Directors

Approve for First Reading and Adoption Revised Policy 5125 *Lesson Plans*.

9. **Business Items – Personnel** – “Attract and retain a diverse staff that is highly qualified, talented, and dedicated.”

10. **Business Items – Fiscal**

10.01 Budget Hearing – 2010-11 Budget

We have advertised this budget hearing, as required by statute for the meeting at which the budget is adopted. As usual, we will allow 3 minutes each for those who wish to speak. We have been working on this budget since committee meetings began in January, and it has been discussed at board meetings since March.

Two potentially significant events could change our budget allocations in the next two months: 1) The Governor has announced that after the September state revenue projection, she may have to reduce or eliminate Local Effort Assistance (LEA) (state levy match), costing Oak Harbor up to \$800,000 in lost revenue. 2) The Ed Jobs federal legislation will likely offer some additional resources that could be used to offset losses in the LEA, or if permitted could be used to defray the anticipated "funding cliff" when stimulus money is discontinued at the end of the 2010-11 fiscal year.

As usual, enrollment and Impact Aid revenue uncertainties will remain, requiring us to spend cautiously until we have better information. Enrollment should be somewhat reliably known by the end of September. Impact Aid seems likely to be caught in Congressional politics, with no appropriation until sometime after the new year and after a new Congress has been elected.

10.02 Resolution 10-01 – 2010-11 Budget

This is the required action to adopt the district budget for the coming fiscal year, which begins on September 1, 2010.

Recommendation:

The superintendent recommends that the Board of Directors
Approve Resolution 10-01, 2010-11 School District Budget.

11. **Future Meeting Dates**

September 13 and 27 (regular meetings).